

12.06.2024

COMMITTEE MEETING CIRCULAR

Dear Members of the Bus Transportation Committee for Hindusthan College of Engineering and Technology,

I am pleased to invite you to our upcoming meeting on 14.06.2024, at 2:00 PM in the Principal Board Room.

The agenda for the meeting will be as follows:

1. Approval of minutes from the previous meeting
2. Fitness certificate for our college bus.

Open forum for any additional issues, concerns or suggestions regarding the college's bus transportation system.

All members are expected to attend the meeting. In case of absence, please notify me in advance. Your contributions and participation will be appreciated.

Please come prepared with any relevant reports or updates for the agenda items. If you have any additional items to add to the agenda, please notify me no later than 13.06.2024.

Thank you for your continued support and commitment to improving the bus transportation system for our college.

Sincerely,


Coordinator


Principal

Copy To

1. The Transportation Committee Members
2. All HODs/ Establishments
3. File

Date:18.06.2024

The Transportation committee meeting was held on 14.06.2024 in the Principal board room.

The following were discussed with the members.

1. Approval of minutes from the previous meeting
2. Fitness certificate for our college bus.
3. The committee discussed about the repairs and new works to be done.
4. Any other

The meeting end with a thanks note.

S.No	NAME	DESIGNATION	POSITION	SIGNATURE
01	Dr. J.Jaya	Principal	Chair Person	
02	Dr.S.Kannan	Professor/Mechanical Engineering	Co-ordinator	
03	Dr.K.Thirumoorthy	Associate Professor	Member	
04	Mr.D.Magesh	Assistant Professor/CSE	Member	
05	Mr.S.Elango	Assistant Professor/MBA	Member	
06	Mr.S.T.Jesuraj	Lab Technician	Member	
07	Mr.A.Manikandan	Lab Technician	Member	
08	Mr.G.A.Murugan	Lab Technician	Member	
09	Mr.P.Arun	Lab Technician	Member	
10	Mr.S.Muniasamy	Lab Technician	Member	
11	Mr.S.Senthil	Lab Technician	Member	
12	Mr.R.Mohanasundaram	Attender	Member	


Coordinator


Principal